

# Ottawa Disability Coalition: Volunteer Member at large

If you are interested in the work of the Ottawa Disability Coalition (ODC) and wish to express interest in the volunteer position as described below, or have any questions about the ODC and these positions, please send an email to [Ottawadisabilitycoalition@gmail.com](mailto:Ottawadisabilitycoalition@gmail.com). Applicants expressing interest in the position(s) are asked to explain their interest and share information on the skills and experience they have to contribute to the roles described.

## Ottawa Disability Coalition Mission and Objectives

**Mission: To build a fully inclusive community in which all persons with disabilities have equitable access to the same opportunities and activities as other citizens of the City of Ottawa.**

Objectives:

- To provide a forum to explore shared systemic and issues of concern for persons with disabilities and prepare a response.
- To engage with decision makers (government, funders and other relevant individuals/groups) on issues of shared concern.
- To promote & improve person-centered services and supports for people with disabilities.
- To facilitate partnerships that will leverage and maximize human and financial resources.
- To engender increased awareness and support of disability matters in the community that are reflective of relevant legislative frameworks.

## Member at large

The ODC reserves the right to determine to which individuals it will grant the status of member.

Members at large are volunteers who wish to contribute in one or more ways to helping the ODC move towards its mission and/or objectives.

The role of the member at large is to work under the direction of the chair, co-chair or on working groups or tasks endorsed by the ODC.

The role of the ODC is to provide the member at large with meaningful roles to attempt to meet the member's personal goals which align with those of the ODC's.

## Tasks of the member at large

**Actively Support the ODC's Mission. Some or all of the following may be of interest:**

- Attend ODC meetings and work closely with Coalition Members on ODC initiatives.
- Contribute life experience and expertise to issues confronting the ODC.
- Support ODC by attending various community/partner activities and events.
- Provide insights into potential partnership opportunities and strategic planning

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## Skills of member at large

The ODC will attempt to recruit Coalition Members to match the skills required of the Coalition.

### Knowledge

- Knowledge of issues affecting persons with disabilities and other vulnerable individuals
- Aware of and sensitive to cultural and special need

### Skills

- Excellent interpersonal and communication skills
- Ability to work well within a team or on an individual basis and being self-directed

### Behaviour

- Working collaboratively within the team and with partners
- Willingness to learn and adapt to new situations

## Setting

The member will work from their home or office.

ODC meetings are generally held at a member's location in Ottawa.

The member may be asked or may volunteer to attend meetings and other events organized by others in the Ottawa area, which relates to and impacts the work of the ODC.

## Term and Schedule

For a full member-at-large, a two year term is preferred, with an opportunity to renew.

Any individual is welcome to volunteer for an activity or program. We would hope that the volunteer would stay until the completion of the activity or program.

New members will be provided with an orientation package as appropriate, including: ODC's Terms of Reference, the Coalition's current Strategic Plan, and copy of the most current meeting minutes.

New members are encouraged to seek additional information as needed, from the Chair or other members.

## Screening

References will be requested and other screening undertaken, as appropriate to the activities of the member.